

# Confidentiality Agreement

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Name: \_\_\_\_\_

I agree to not disclose, share or discuss personal or sensitive information that I have obtained in my role as a Board Member regarding:

- clients of Nunyara Aboriginal Health Service, past or present especially matters relating to their health status, medications, health history, address or other identifying information
- individual employees of the Service, past or present especially matters relating to their personal information, matters related to their work performance, their rate of pay or conditions of employment
- the content of minutes, reports and other documentation tabled at a meeting or discussion, ideas or opinions shared at a meeting

I agree to keep all Board agendas, minutes, reports and other documentation in a safe place where they can not be intentionally or unintentionally seen, read or accessed by people other than current Board Members.

I agree to not provide any person or company representing the media any comment or information without first contacting the CEO or discussing it with the Board.

I agree to refer people to the CEO or the website who are looking for information.

I agree to only speak in general terms about the organisation.

I agree not to disclose information regarding the association whilst at another association's board meeting that is advantageous to them and/or disadvantageous to Nunyara.

I acknowledge and accept that if I breach this agreement I may incur a reprimand, sanction or disqualification.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_